

REGISTER ACCOUNT (NEW USERS ONLY)

Please follow the directions below to register for a new account with the Indiana State Government.

1	Navigate to careers.IN.gov
2	Click on 'Search for Jobs'.
3	Click the Register Now link, located in the "Log In" box.
4	Enter a user name into the User Name field (the user name can be whatever the applicant wishes it to be).
5	Enter a password into the Password field.
6	Re-enter the chosen password into the Confirm Password field.
7	Click the Register Link.
8	This will bring up a new page. You will need to answer two security questions of your choice. Click Save .
9	You will then be directed to your Contact Details page.
10	Enter your name, address, phone number, e-mail address (one that you have access to) and your social security number (National ID).
11	Click Save .
12	If you receive an error message regarding a duplicate social security number, please call 317-232-0200. DO NOT USE ANY OTHER SOCIAL SECURITY NUMBER OTHER THAN YOUR OWN. THIS MAY CONSTITUTE FALSIFICATION OF YOUR APPLICATION AND YOUR ACCOUNT MAY BE SUSPENDED.